

4th Annual BEADS & BAUBLES DOWNEAST 2012 Spring Bead + Jewelry Show & Sale

You are invited to be part of our Bead Show and Sale in Ellsworth, Maine. Forms for both the spring and fall shows are enclosed. Please sign up for both if you'd like to participate in both. You will receive a \$20 discount if you sign up & pay for both shows now. You can subtract the \$20 discount from your fall show payment. Fall show cheques (only) may be postdated to August 1st, 2012. Spring cheques may not be postdated. Payment for the spring show is due with these forms. If signing up for both shows, please include your fall show payment, too.

PLEASE NOTE: This is primarily a bead show and sale—acceptable items for sale are beads, beading supplies, buttons, various beading and jewelry making materials, and handmade beaded jewelry. Jewelers please bring some stash beads, handmade beads and/or findings to sell as well, if at all possible.

DATES: Fri., May 4, Noon-7 pm. and Sat, May 5, 9am-4 pm.

SET UP: Fri., May 4, 8:30 - 11:30am.

(Please do not arrive before 8:30am: NO EARLY SET UP).

WHERE: The Ramada Inn, Schoodic Room, High Street, Ellsworth

COST: ½ table space (for one 4' long table) - \$75

1 table space (for one 6' long table) - \$125

2 table space (for two 6' long tables) - \$215

Access to electricity must be purchased for \$10.00.

Please do NOT purchase a one table space and try to jam in 2 tables. If you want to use 2 tables, purchase the two table space.

All vendors are asked to donate \$10 worth of beads for our doorprize.

IF YOU SIGN UP FOR BOTH THE SPRING AND FALL SHOW BY MARCH 30TH, TAKE A TOTAL OF \$20 OFF.

SPACE FEE DEADLINE: March 30th, but spaces are reserved first come first serve, so a speedy response is suggested. Sorry, no refunds after March 15th if you're unable to attend. We have room for about 25 vendors. Your space will not be reserved until we receive the \$75-\$215 space fee. A \$15 late fee will be assessed for applications arriving after March 30th. Please get your application in promptly to help us determine our advertising budget.

OTHER INFO: We will distribute up to 4,000 postcards/fliers, advertise in local newspapers, make Facebook invites, and take advantage of local publicity and press releases. The show will be listed on the Gifted Hand Show website: www.GiftedHandShow.com/events.htm.

*You will receive copies of our postcard — it is up to you to mail and distribute in your area. We've learned that postcards mailed to local customers are one of the most effective ways to publicize an event.

*This year we'll have a food vendor onsite to offer snacks, drinks and lunches.

*Spaces are table spaces. Pipe and drape is not allowed, as the ceiling is too low.

*Pets are NOT allowed in this venue as per health codes— there is an eating and drinking establishment next to the room we're in.

*Please read through the contract for complete show rules and terms, sign and return the contract with your application. This is required. Incomplete applications cannot be accepted.

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2012 Spring Bead + Jewelry Show & Sale**

Dates: Fri., May 4th, 2012, Noon-7 pm.
Sat., May 5th, 9-4 pm.

Where: The Ramada Inn
Schoodic Room (off lobby)
215 High Street
Ellsworth, ME 04605

Mail Applications and Checks to:

Christina Heiniger
15 Wood Run
Lamoine, ME 04605

SET UP: Fri., May 4th, 8:30am –
11:30am. (No early set up)

NAME _____

BUSINESS NAME _____

State of Maine Sales Tax ID# (REQUIRED) _____

ADDRESS _____

PHONE _____ EMAIL _____

DESCRIPTION of what you are bringing and how you will display it (for new vendors only)

*Electricity is available but limited. If you would like electricity there is an additional fee of \$10.00 (limited to 300 watts).

Make checks payable to Christina Heiniger.

Check the space you'd like:

___ ½ Table space (fits one 4' long table, you must bring your own table). **\$75.00**

___ 1 Table space (fits one 6' long table + the table and chairs are provided if you request them). **\$125.00**

___ 2 Table space (fits two 6' long tables + the tables and chairs are provided if you request them). **\$215.00**

___ I need electricity (limited to 300 watts) ADD **\$10.00**. CHECK THIS OFF IF YOU WANT ELECTRICITY

___ I do not need electricity.

___ I would like to reserve a table and chairs (free - * Limit 2 tables per vendor.)

How many? _____ CHECK THIS OFF IF YOU WANT A TABLE

Total Amount Enclosed \$ _____ **Check #** _____

___ I would like _____ (# of) postcards to mail out or hand out to promote the show (you pay postage).

PLEASE KEEP A COPY OF THIS FORM FOR YOUR RECORDS! PLEASE SIGN AND RETURN THE SHOW CONTRACT AS WELL. (REQUIRED).

Beads & Baubles Downeast: Spring Bead & Jewelry Show Vendor Contract 2012

Contract between Christina Heiniger, doing business as FernHouse Studio LLC and _____, individual Vendor in the Beads & Baubles Downeast Show.

Terms of Participation in the Beads & Baubles Downeast Show.

1. All vendors, including the above named vendor, are required to have a valid Maine State Revenue Services retailer certificate and to collect Maine State sales tax on sales made during the Beads & Baubles Downeast Show.
2. Vendor named above is urged to carry liability and business insurance covering loss, damage or theft of their merchandise and booth equipment. Failure by the vendor to carry valid insurance while participating in the Beads & Baubles Downeast Show is at the vendor's own risk and shall not transfer responsibility for loss, theft or damage of merchandise or said liabilities to Christina Heiniger or Fern House Studio LLC. Fern House Studio LLC and Christina Heiniger shall not be held financially responsible for any loss, theft or damage of the vendor's booth equipment or merchandise during the Beads & Baubles Downeast Show, nor liable for any damages incurred by or to the vendor, vendor's employees or helpers, or their equipment during the Show. You participate in this show at your own risk.
3. Overnight security: The doors to the room the show will be in will be locked overnight and The Ramada Inn provides an overnight security person. However, this said, if the vendor named above chooses to leave their merchandise in the show room overnight, it is their choice and at their own risk. Fern House Studio LLC or Christina Heiniger assumes no responsibility for loss, damage or theft of vendor's merchandise, equipment or possessions left overnight at The Ramada Inn during the duration of the Beads & Baubles Downeast Show.
4. Vendors are expected to behave in a professional manner and engage in ethical business practices compliant with State and Federal laws while under the auspices of the Beads & Baubles Downeast Show.
5. All Vendors must be set up and ready to sell by 11am on Friday, MAY 4, 2012. Any vendors who are not set up arriving after 11am on Friday will be turned away and not allowed to set up, and their booth fee forfeited. Be on time! Be prepared – customers may be admitted as early as 11:30am on Friday.
6. Booth Fee Refund Policy: Up until March 15th, 2012 vendor receives 80% refund. After March 15th, no refunds shall be given. This is an all-weather show. The show will take place under any weather conditions, except extreme weather conditions such as National Emergencies or exceptionally unsafe weather conditions. No refunds will be given if the Beads & Baubles Downeast Show must be canceled due to unsafe weather, last minute venue problems or other unforeseen acts of God.
7. No pets allowed indoors at the show. No smoking is allowed indoors at the show.

I understand and agree to the terms outlined above.

Vendor signature: _____ date: _____

Please sign, keep a copy for your records, and return a signed copy to Christina Heiniger with your show application.